



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

CYNTHIA A. HARDING, M.P.H.
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273
www.publichealth.lacounty.gov



BOARD OF SUPERVISORS

Gloria Molina
First District

Mark Ridley-Thomas
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

June 12, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE MASTER AGREEMENT WORK ORDER NUMBER PH-001420-W8 WITH MIDCOM, A DIVISION OF HKA ENTERPRISES, INC. FOR TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on April 1, 2014 to execute a Master Agreement Work Order (MAWO) for the provision of temporary personnel services for the Department of Public Health's (DPH) Emergency Preparedness and Response Program effective June 16, 2014 through June 30, 2015 at a total maximum obligation estimated not to exceed \$1,105,000, contingent upon the availability of funds from the Centers for Disease Control and Prevention (CDC), and subject to review and approve by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will execute MAWO Number PH-001420-W8 with MIDCOM, a Division of HKA Enterprises, Inc. in the amount of \$919,106, effective June 16, 2014 through June 30, 2015, contingent upon the availability of funds; 100 percent offset by the CDC's Public Health Emergency Preparedness Cooperative Agreement.

This Work Order will support 10 personnel who will contribute to DPH efforts to prevent, respond to, and rapidly recover from public health threats such as, but not limited to: recent outbreaks of hepatitis A associated with contaminated berries and meningitis, the H7N9 influenza, and the Middle East Respiratory Syndrome Coronavirus. The 10 positions will be responsible for: 1) upgrading, integrating, and evaluating public health emergency preparedness and response capabilities such as community preparedness and recovery, surveillance and epidemiological investigation, laboratory testing, and information sharing; and 2) supporting volunteer management related to all-hazards events.

County Counsel has reviewed and approved the MAWO as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:fs
#02785

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors